



# Information Memorandum

Oregon Department of Human Services

Originating Cluster:

Seniors and People with Disabilities

Authorized by: Elizabeth Lopez, Administrator  
*Signature*

IM Number: SPD-IM-04-001

Date: January 2, 2004

**Subject:** CBC/512 Payment System Screens & Voluntary Deduction Screens/Files  
Unavailable the morning of 1/2/04

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                   | <input type="checkbox"/> County DD Program Managers                      |
| <input checked="" type="checkbox"/> Area Agencies on Aging   | <input type="checkbox"/> County Mental Health Directors                  |
| <input type="checkbox"/> Children Adults and Families        | <input type="checkbox"/> Health Services                                 |
| <input checked="" type="checkbox"/> Community Human Services | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____       |  |

**Message: The Community Based Care/512 Payment system screens and the Voluntary Union Deduction screens/files will be unavailable for use from 8:00am to 12:00 noon on Friday, January 2, 2004.**

**CBC/512 Payment System:**

The CBC/512 check run scheduled for the night of December 31, 2003 had processing problems and did not run to completion. As a result, we will be re-running the check run this morning. The hope is to get the checks into the mail today and minimize inconvenience to providers. In order to re-run the check cycle, we must disable the CBC/512 Payment System screens. Common screens in the CBC/512 payment system are SMRQ, SMRF, SMCU. Again, we hope to have the screens available by noon today.

**Voluntary Union Deduction Screens/Files:**

The voluntary union deduction files are used in part of the CBC/512 payment processing. As a result, those screens and files will also be unavailable this morning. This may impact the ability to issue and authorize payment for Home Care Worker payment authorization vouchers. The most commonly used voluntary deduction screen is SUDI. We hope to have the Voluntary Deduction screens and files available by noon today.

*If you have any questions about this information, contact:*

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